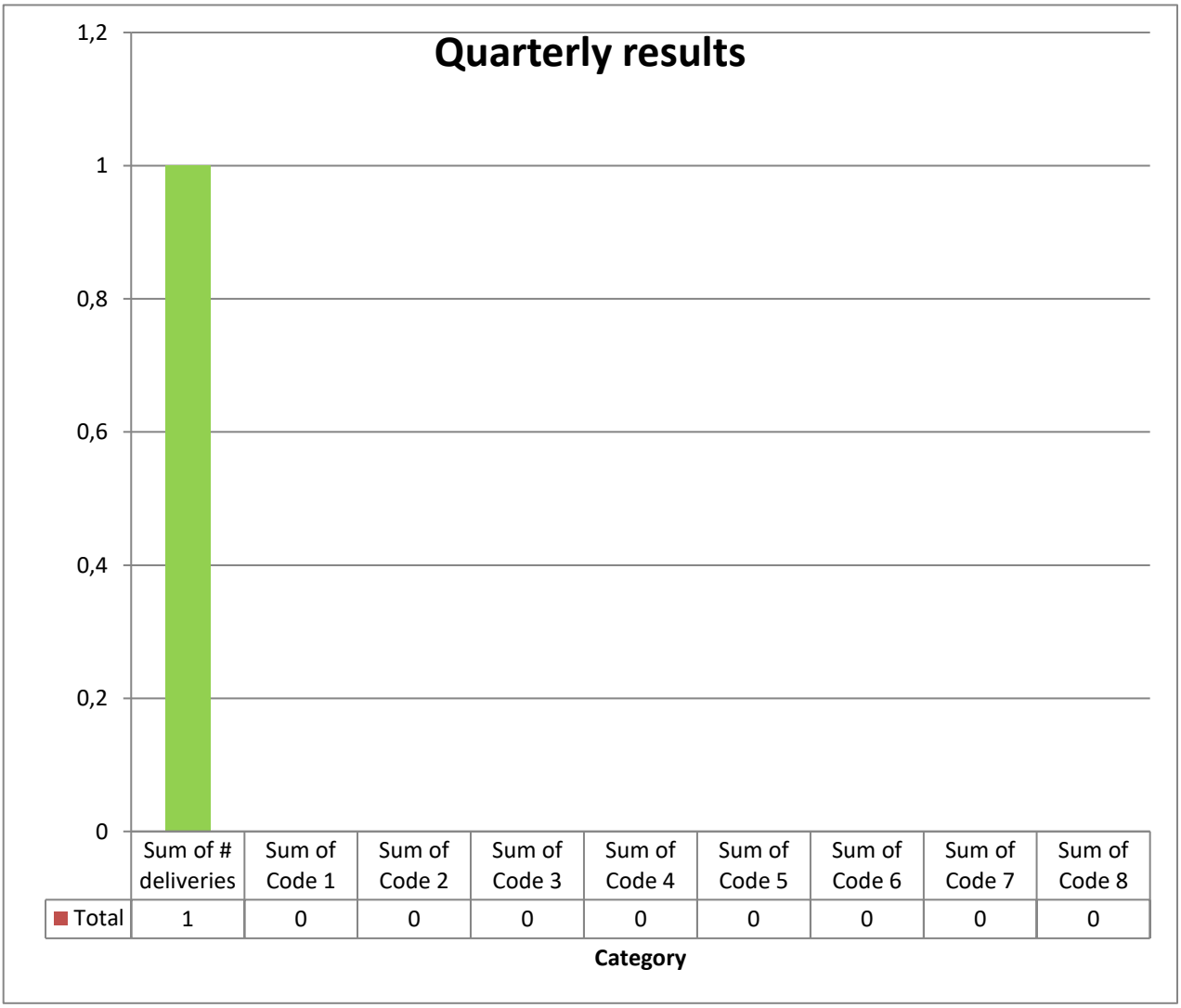
Supplier quality

Incoming inspection detailed report

Supplier:	Torrey Hills
Period:	Q1
Year:	2018



Code:	Non conformance explanation:
1	Wrong product supplied or product does not meet specification
2	Wrong quantity supplied according to purchase order
3	Minor damages to package or supplied products
4	Major damages to package or supplied products
5	Delivery note is missing
6	No reference to purchase order in supplied documents
7	Incomplete or missing certificate (COA / COC)
8	Incomplete or missing health and safety marking on supplied products

Supplier quality
Quarterly performance report

Supplier:	Torrey Hills
Period:	Q1
Year:	2018

Complaints:

☑ **Satisfactory:** No corrective actions required.

☐ **Not satisfactory:** Please find details below.

Comments:

Supplier delivery performance (on time deliveries):

☑ **Satisfactory:** No corrective actions required.

☐ **Not satisfactory:** Please find details below.

Comments:

Communication:

☑ **Satisfactory:** No corrective actions required.

☐ **Not satisfactory:** Please find details below.

Comments:

Supplier satisfaction rating

Parameter	Result	Explanation
Complaints	6	6 points = 0 complaints
Delivery performance	6	6 points = green, 5 = yellow, < 5 = red
Communication	6	6 points = green, 5 = yellow, < 5 = red
Incoming inspection	6	6 points = green, 5 = yellow, < 5 = red
Total score	**24**	